

New Families Welcome Reception (Sept):

In September, we welcome local new parents and guardians of incoming freshmen and transfer students with a garden party. The main purpose of the Welcome Reception is to inform local parents/guardians (the core of club volunteers) about club programs, activities, and events.

The Welcome Chair:

- Works with the President and VP of Socials to determine the date, time, and place for the Welcome.
- Designs and prints invitations and prepares them for mailing.
- Works with the VP of Social Events to prepare a Signup Genius to recruit club members to provide platters of finger food and help welcome new families.
- Coordinates with the home garden host.
- Arranges for directional signs, non-alcoholic drinks, ice, tables and tablecloths, balloons, name tags, pens, and other supplies.
- After the event, thanks the volunteers and the host.
- Prepares/updates an Event Report and submits it to the VP of Social Events.

Timeline: Begin planning in early July. Most work is in August-September.